

Client(s) Information Form

(One form per individual, couple, or family is all that is necessary)

GENERAL INFORMATION

TODAY'S DATE _____

NAME _____
Last First MidInitial

MAILING ADDRESS _____
Street City State/ZIP

Responsible Party (if different from above)

NAME _____
Last First MidInitial

MAILING ADDRESS _____
Street City State/ZIP

HOME PHONE: _____ Preferred? Y N Leave Message? Y N Email Address: _____

CELL PHONE: _____ Y N Ok to send Text Message? Y N

WORK PHONE: _____ Y N

DOB ____/____/____ AGE _____ MALE FEMALE

EMPLOYER _____ JOB TITLE/POSITION _____

HIGHEST EDUCATION LEVEL ATTAINED, WHERE _____

MARITAL STATUS Single Married Divorced Separated Widowed Committed Relationship

RACIAL IDENTITY American Indian Asian African-American Caucasian Hispanic Middle Eastern

RELIGIOUS/DENOMINATIONAL Preference (if applicable): _____

Intake, Screening, and Assessment Form³

The best intake, screening, and assessment forms use inclusive, easy-to-understand language to describe sexual orientation, gender identity, and gender expression (SOGIE), as well as race and ethnicity. In addition, the ability to select and write in an "other" option is key for identities due to fluidity.

Preferred Name: _____

Gender Pronouns: _____

Primary Race/Ethnicity

- African American/Black
- American Indian/Alaskan Native/
Native American
- Asian/Pacific Islander
- Latina/Latino/Latinx
- Multiracial/Multiethnic
- White
- Other _____

Gender Identity

- Girl/Woman
- Boy/Man
- Transgender Man
- Transgender Woman
- Genderqueer
- Other _____

Gender Expression

- Feminine
- Masculine
- Androgynous
- Fluid
- Other _____

Sexual Orientation

- Lesbian
- Gay
- Biattractional/Bisexual
- Asexual
- Questioning
- Heterosexual
- Pansexual
- Other _____

References

1. Minter, S., & Daley, C. (2003). *Trans realities: A legal needs assessment of San Francisco's transgender communities*. San Francisco, CA: National Center for Lesbian Rights.
2. Yu, V. (2010). Shelter and transitional housing for transgender youth. *Journal of Gay & Lesbian Mental Health*, 14, 340-345.
3. This example has been taken from an existing agency's intake form.